February 5, 2014

To Whom It May Concern:

I am writing this letter of reference for Jacob Livernois. Jacob was in my 8th grade Language Arts class at Kennedy Middle School. The core curriculum for 8th grade includes many aspects above and beyond the standard reading and writing. As part of the curriculum students are expected to speak publicly and work effectively with classmates. Jacob was successful in both regards. He is a comfortable public speaker and an enthusiastic group member. His teamwork skills shine and his ability to communicate and negotiate in order to reach a superlative product. Jacob’s innate sense of humor combined with a deep and natural intelligence is by far his greatest attribute. He has the ability to find humor in any situation and uses his humor to lighten any situation.

Jacob is articulate in that clearly communicates both ideas and purpose. He shows maturity in his recognition of personal responsibilities. His work is done in an exacting and timely manner. He shows initiative and responsibility in toward future. Most importantly, Jacob shows awareness and enthusiasm for whatever situation he is in. It is his awareness, flexibility and sense of humor that make him a joy to work with. I am sure Jacob will be a success in whatever ventures he chooses to pursue.

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